**WPSA Application Form for PhD Student Research Support**

**Objective**

Set up a ‘WPSA PhD Student Research Support Programme’ to support expenses directly related to the PhD project, such as tuition fees, personal computers, software licenses, traveling for data collection, training material, registration and participation in conferences, and dissemination of the results including publication costs.

**Benefits**

* Help PhD student members of WPSA to perform their PhD projects
* Make WPSA visible in the acknowledgments of papers published by the supported PhD Student
* Help WPSA branches to increase their student membership
* Help expand the coverage of WPSA branches worldwide as a result of increasing student membership.

**Amount**

Up to 2000 US$

**Duration of implementation**

Up to 36 months

**Terms and conditions**

By applying, you agree to the Terms and Conditions.

* A maximum of 10 students below the age of 35 are supported each year.
* Applicants must have been a WPSA Student member for at least three months at the time of application
* Applications can be sent any time during the year, and are reviewed by three experts in the field of research proposal. In making the final decision, WPSA does not discriminate against race, gender or geographic origin and considers the distribution of awards among institutions and countries. The decision will be announced within 2 months after the reception of the application.
* Applications are reviewed based on the following criteria:
	+ CV and references
	+ Quality of the research proposal and methodology
* Liability and insurance: WPSA is not responsible for any injuries or damages incurred during funded doctoral research works and studies. Applicants receiving an award from WPSA confirm that they have all appropriate insurance and have completed all relevant risk assessments and ethical considerations during their research works and studies.
* Publicity:WPSA will announce the successful candidates to promote the WPSA PhD Student Support Programme via the WPSA website and LinkedIn, by including the candidate’s name, institution, and dissertation title. The announcement will not include any personal contact information (email, telephone number, or postal address).
* WPSA is acknowledged as a funding body in the thesis and publications of PhD students who benefit from this fund.
* WPSA will wire the funds based on invoices of purchased material or traveling costs or proof of registration or attendance to training sessions or conferences.
* NB: invoices have to come from the service providers (sales companies, congress/conference organizers…).

**Required documentation:**

1. Application form
2. Proof of Student membership of WPSA
3. A letter of acceptance to the University’s PhD programme
4. An up-to-date curriculum vitae not exceeding two pages
5. A signed recommendation letter from the student’s academic supervisor
6. Academic supervisor’s professional CV not exceeding two pages

Please send your application by email to the WPSA secretariat (wpsa@xs4all.nl).

**Application form for PhD Student Research Support**

|  |  |
| --- | --- |
| **Date of submission**  |  |

|  |
| --- |
| **Personal details** |
| **Name of student:** |  |
| **Postal address:** |  |
| **Telephone number:** |  |
| **Email address:** |  |
| **Have you ever received a grant from WPSA before? If so, please describe.** |  |
| **WPSA membership number** |  |

|  |
| --- |
| **Institution details** |
| **The institution where the student is studying:** |  |
| **Department & address:** |  |

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| --- |
| **Research Project Information** |
| **Title of PhD thesis dissertation**  |  |
| **Keywords of your study** *(please add at least 5 keywords)* |  |

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| **Provide a summary of your research objectives, methods, and expected outcomes** *(no more than 1000 words)*  |
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| --- | --- |
| **Plans for dissemination of the results** |  |

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| --- | --- |
| **A proposed timeline**  | Start date ……………. End date……….. |

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| --- |
| **A brief description of why you need this support (no more than 400 words)** |
|  |

|  |  |
| --- | --- |
| **Budget: Total amount requested (in US$)** |  |
| Budget summary | Amount (US$) | Details |
| 1. Fees (registration to conference, training session, tuition)
 |  |  |
| 1. Equipment
 |  |  |
| 1. Publication cost on ISI Journals as a PhD thesis research product
 |  |  |
| 1. Congress Attendance (accommodation)
 |  |  |
| 1. Total
 |  |  |

Information on the bank account where the money will be wired:

* Bank name
* Bank address
* Name of account holder
* Account number: provide an IBAN

All applications should be signed by the student’s academic supervisor and president/secretary of the relevant WPSA branch.

Information must be TYPED

|  |  |
| --- | --- |
| **Payment details**  |  |
| **Address details Account holder:** |  |
| Name |  |
| Address |  |
| Postal Code |  |
| Town |  |
| Country |  |
| Date of birth (dd-mm-yyyy) |  |
|  |  |
|  |  |
| **Bank details:** |  |
| Name on Bank Account |  |
| Account number |  |
| Name of Bank |  |
| Mailing address for the bank(street address, city, postal code, country |  |
|  |  |
| IBAN number |  |
| SWIFT code |  |
| BIC |  |
| IFSC code (for India only) |  |
|  |  |
| **Did you contact your bank that the information on this form is correct and that they accept incoming wires** | Yes / No |

Approved by:

Name and signature:

Date: